

**MINUTES OF THE PRE-BID MEETING HELD IN VIRTUAL MODE ON 02.06.2025
AT 12:00 NOON FOR THE ESTABLISHMENT OF PROGRAM MANAGEMENT
UNIT (PMU) UNDER OMBADC PROJECT**


The pre-bid meeting for addressing the queries raised on the RFP floated vide Letter No. 4315 dated 19.05.2025 for establishment of Program Management Unit (PMU) under OMBADC project was held on 02.06.2025 at 12:00 Noon in virtual mode. The list of participants is enclosed at Annexure I.

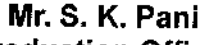
At the outset, the member convener welcomed all the participants to the meeting and briefly explained the requirement of PMU Cell for successful implementation of the OMBADC assisted sericulture projects in Mayurbhanj, Keonjhar, Sundargarh and Jajpur districts. In the RFP process, following 04 agencies have participated in the pre-bid meeting and raised their queries on various points:


1. M/S KPMG Govt. & Public Services Advisory-IIDA
2. M/S PWC Pvt. Ltd., Bhubaneswar
3. M/S E&Y LLP., Bhubaneswar
4. M/S GT Bharat LLP, New Delhi


All the queries were taken up for discussion and the decisions / clarifications of the Evaluation Committee has been prepared and placed at Annexure II.


The meeting ended with vote of thanks to the Chair & the participants.


Mrs. Subhrata Jena,
Technical Inspector,
DT(O), Member


Mr. S. K. Pani,
Production Officer,
DT(O), Member


**Asst. Director of
Sericulture (Hqr.)-cum-
Nodal Officer,
OMBADC at
Directorate, Member
Convener**


**Accounts Officer,
DT(O), Bhubaneswar,
Member**


**Joint Secretary to Govt. in
HT&H Dept. – cum- Nodal
Officer, OMBADC at Govt.,
Member**


**Additional Director Sericulture,
Odisha, Member**


**FA-cum- Additional Secretary
to Govt. in HT&H Dept.,
Member**


**Director of Textiles & Handloom, Odisha
Chairman**

**List of participants attended the pre-bid meeting held in virtual mode on
02.06.2025 at 12:00 Noon for the establishment of Program Management Unit
(PMU) under OMBADC project**

Sl.	Participant details	Remarks
01.	Director of Textiles & Handloom, Odisha Chairman	Attended virtually
02.	FA-cum- Additional Secretary to Govt. in HT&H Dept., Member	Attended virtually
03.	Additional Director Sericulture, Odisha, Member	Attended virtually
04.	Joint Secretary to Govt. in HT&H Dept. – cum- Nodal Officer, OMBADC at Govt., Member	Attended virtually
05.	Accounts Officer, DT(O), Bhubaneswar, Member	Attended virtually
06.	Asst. Director of Sericulture (Hqr.)-cum- Nodal Officer, OMBADC at Directorate, Member Convener	Attended virtually
07.	Mr. S. K. Pani, Production Officer, DT(O), Member	Attended virtually
08.	Mrs. Subhrata Jena, Technical Inspector, DT(O), Member	Attended virtually
09.	Representatives from M/S KPMG Govt. & Public Services Advisory-IIDA	Attended virtually
10.	Representatives from M/S PWC Pvt. Ltd., Bhubaneswar	Attended virtually
11.	Representatives from M/S E&Y LLP., Bhubaneswar	Attended virtually
12.	Representatives from M/S GT Bharat LLP, New Delhi	Attended virtually

PRE-BID RESPONSE DOCUMENT REQUEST FOR PROPOSAL (RFP) FOR ESTABLISHMENT OF PROGRAMME MANAGEMENT UNIT (PMU) FOR IMPLEMENTATION OF TASAR SERICULTURE PROJECTS IN MAYURBHANJ, KEONJHAR, SUNDERGARH AND JAJPUR DISTRICTS SANCTIONED UNDER OMBADC

Sl.	Clauses	Page No.	Queries/ Clarification sought for	Change / Clarification Requested	Responses as decided by the Committee
1 KPMG PWC E&Y GT			Extension of Bid Submission date	We request authority to extend the bid submission (online and physical) date by 2 weeks from the date of publishing the response on the pre-bid queries.	Rescheduled timelines are as mentioned at Annexure III.
2 KPMG PWC PWC E&Y GT	1.6.5: Minimum Qualification Criteria- Point 5- Turnover	18	Should have Minimum Annual Turnover of INR 100 Crs from Indian operations in each of the previous three financial years (FY17-18, 18-19, 19-20). Must have positive net worth.	The financial years mentioned in the RFP are dated, the same need to be recent. We propose: "Should have Minimum Annual Turnover of INR 100 Crs from Indian operations in each of the previous three financial years (FY21-22, 22-23, 23-24). Must have positive net worth"	Corrigendum issued in this line is mentioned at Sl. No. 2 of Annexure IV.
3 KPMG	1.6.5: Point 6 Manpower		Should have adequate qualified and well experienced personnel to monitor the activities. Details of staff & their qualification & Experience is to be attached.	Kindly clarify: Details of Key Staffs along with their qualification and experiences can be provided on a self- certified letter	As per RFP
4 KPMG	Form 3A Point no. 1	31	Tender Documents signed & Stamped Tender document digitally signed and stamped to be attached	Seeking clarification on the exact requirements and acceptable formats for 'digitally signed and stamped' tender documents.	Tender Documents is to be signed & stamped only
5 KPMG	Form 3A, Point no. 9	31	Proof of Registration with Service Tax Please attach copy of service tax Registration	Kindly Suggest: Service Tax registration is no longer valid. We propose to submit valid GST registration	Modified to GST registration only.
6 KPMG	Form 3A Point no. 10	31	• Total Experience of the Agency Please attach copies in proof of experience	Please clarify if number of years in existence/ operations is what is asked for here. Please provide evaluation structure with respect to the criteria.	Total experience of the agency means the number of years for which the Consultancy service has been provided.

7 KPMG	Form 3A Point no. 12	31	<ul style="list-style-type: none"> Total Experience in the field of Evaluation relating Programmes / Project Monitoring / Evaluation Please attach copies in proof of experience	Kindly clarify the minimum years of experience, qualifying project types and sectors, acceptable roles, and the specific documents required as proof.	As per RFP
8 KPMG PWC	Form 3A Point no. 13	32	<p>Experience of the Agency</p> <p>Audited Balance Sheet from a firm of Chartered Accountants for the 5 financial years: For the Year 2022-23, For the Year 2023-24, For the Year 2024-25</p> <p>Please attach copies of audited balance sheets for 5 financial years as indicated.</p>	Since the criteria demands five years of audited balance sheet. Kindly mention the right number of financial years for providing relevant documentation.	Corrigendum issued in this line is mentioned at Sl. No. 2 of Annexure IV.
9 KPMG	Form 3A Point no. 14	32	<p>Proof of minimum average annual financial turnover amounting to Rs. 100.00 Lakh in the relevant event management field from the firm of Chartered Accountant during 5 financial years ending 31st March each of the following years: 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24</p> <p>Attach Copy of certificate from a firm of Chartered Accountant for 5 years</p>	This criteria is not mentioned in section 1.6.5 Minimum eligibility criteria of the tender document. The sentence is not conveying any meaning, please clarify. Since event management and chartered accountant firm is not making any relevance here, this clause may be removed.	Dropped.
10 KPMG PWC E&Y	1.5.2- Submission, receipt & opening of proposal	16	"The proposal shall be submitted by post (Registered/Speed) only to the Directorate of Textiles."	Please allow submission of the proposal through email and/ or physical submission	As per RFP
11 KPMG	1.6.6.- Technical Evaluation	19	"The Evaluation Committee... will carry out the evaluation of proposals based on the following evaluation criteria and points system... Each evaluated proposal will be given a technical score as detailed below..."	Please provide detailed scoring break-up for Approach & Methodology and technical presentation.	The scoring break-up for Approach & Methodology and technical presentation has been mentioned in the revised RFP as at 1.6.5 C
12 KPMG	1.7.2.- Grant of work	22	"Performance Security equivalent to 3(Three) percent of the total cost"	Please confirm if the percentage is 3% or 5%, as 2.9.2 (Page 53)	It is 5% of the total cost of the financial proposal towards Performance Security in

	order - Performance Security		of Financial Proposal shall be furnished... For the successful bidder, the Performance Security will be retained by Client until the completion of the assignment... and be released 90 (Ninety) days after the completion of the assignment."	mentions 5%. Also, clarify acceptable formats (BG, FD).	form of Bank Guarantee as to be submitted by the qualified bidder in the prescribed annexure during the issuance of work order
13 KPMG	1.4.7.- Financial Proposal	15	"The Financial proposal should be a lump sum proposal inclusive of all the costs including but not limited to all taxes (excluding GST) associated with the assignment... The applicant shall be paid only GST over and above the cost of Financial Proposal."	Should GST be quoted separately or included in the lump sum?	GST is to be excluded and quoted separately as clarified at Clause No. 1.4.7 (iii) of the RFP
14 KPMG	2.9.2.- Performance Security	58	"Performance Security... in an amount equal 5(five) percent of the total cost of Financial proposal under this assignment... the Consultant shall... provide an unconditional and irrevocable bank guarantee as Performance Security for an amount equivalent to 3 (three) percent..."	Please clarify which percentage applies (3% or 5%) and if it changes upon extension.	It is 5% of the total cost of the financial proposal towards Performance Security in form of Bank Guarantee as to be submitted by the qualified bidder in the prescribed annexure during the issuance of work order.
15 KPMG	3.9.1 - Liquidated damages	58	"If the selected Consultancy Firm fails to complete the assignment, within the period specified under the Work Order, the Performance Guarantee is liable to be forfeited in full or part in case of underperformance and undue delays in performance by the agency, besides other action, including blacklisting..."	Please clarify the maximum penalty/liquidated damages that can be imposed. We would request you to kindly limit this up to 3-5% of the contract value.	As mentioned at Clause No. 3.9.1 of the RFP, the liquidated damage may be followed as such, however, 5 % of the contract value is to be fixed as Performance Guarantee which is liable to be forfeited after ascertaining the underperformance / undue delay in performance / poor performance.
16 KPMG	3.4.2.- conflict of Interest	55	No timeline post contract conclusion has been mentioned.	Kindly include the following clause: "The PMU personnel shall not engage in any professional activity that directly conflicts with the activities assigned to them under this Contract during the engagement period and for a	Extension will be decided by the competent authority by the progress of work.

17 KPMG	3.3.2.- On termination or completion	55	All documents must be submitted to the client post 5 business days of completion of services/ termination of assignment.	period of six months after the expiry of this Contract.” Kindly include: “The PMU Consultant shall be allowed to retain sufficient documentation as part of its professional records to support and evidence the work performed by it. Such retention shall be subject to obligations of confidentiality, if any, mentioned in the RFP.”	The work order may be treated as the evidence of the for the works to be performed by the PMU. The said suggestion may violet the terms and conditions of the RFP.
18 KPMG	1.1.7. – Arbitration 3.7- Settlement of dispute	10 & 57	At present the final authority for dispute settlement has been given to the Commissioner-cum-Secretary Handlooms, Textiles and Handicrafts Department, Gov of Odisha	We suggest that the clause be revised as follows: all disputes arising between the parties shall be settled amicably through Arbitration as per the Arbitration and Conciliation Act, 1996 and the Arbitrator to be mutually appointed by the parties.	Clarified vide Clause No. 1.1.7, 3.7.2 & 3.7.3 of the RFP and the provision laid down under OGFR / DFPR Corrigendum issued in this line is mentioned at Sl. No. 3 & 4 of Annexure IV.
19 KPMG	1.1.5.- Introduction 3.7.- Settlement of dispute	9 & 57	The party of interest here is engagement team and not the whole applicant entity.	Kindly include: “The requirements under the conflict-of-interest clause should be for the engagement team rather than the whole entity/firm of the consultant/ applicant.”	Not applicable. The criteria as mentioned in the RFP clause No. 1.1.5 to be abided by.
20 PWC	1.4.7 (i)	15	All the costs associated with the assignment shall be included in the Financial Proposal. These shall cover manpower rates for all the personnel which includes overhead charges viz. travelling, boarding, lodging, communication, out of pocket expenses at base stations. The total amount indicated in the Financial Proposal shall be without any condition attached or subject to any assumption and shall be final and binding. In case any assumption or condition is indicated in the Financial Proposal, it shall be considered non-responsive and liable to be rejected.	In instance 2 and 3, the base location has been mentioned as 4 project districts and Bhubaneswar, which is contradictory. We understand base location for all 5 resources are Bhubaneswar. Please confirm or clarify	The base location for the PMU will be Bhubaneswar, however there will be field visits to OMBADC project implementing districts, as & when required.

21 PWC	1.4.7 (ii) & Form 4B	15	<p>The resources deployed may have to travel outside their base stations (Mayurbhanj, Keonjhar, Sundergarh and Jaipur), as per requirements of Directorate of Textiles. In such cases, TA/DA shall not be payable to the resources by the Client. They may be provided with Govt. accommodation & Conveyance for the said purpose.</p> <p>Given the nature of the engagement, it may also become necessary for the team members to travel outside their respective base stations (Bhubaneswar). In such event, the team/resources(s) would be required to travel as per requirements of Directorate of Textiles. All arrangements will be done as per the Govt. norms. The Total Cost of Finance Proposal does include these expenses. The Financial Proposal is without any condition.</p>	<p>Clause 1.4.7 says for out of base location travel TA/DA shall not be payable by the client and will be provided Govt. accommodation and Conveyance.</p> <p>In contradiction, Form 4B says, the arrangements will be as per Govt. norms and the financial proposal should include this cost.</p> <p>We understand, there is no provision/requirement of resource wise cost break up in the RFP and only lumpsum amount must be provide. Please confirm in the understanding is correct or clarify. Form 4 B has no provision to provide any information in it. Please confirm if bidders need to only sign it and submit along with Form 4A or clarify</p>	<p>No deviation will be allowed and procedure is to be followed as mentioned in the RFP at Clause 1.4.7 (i) & (ii).</p>
22 PWC	1.4.10 And Form 4A	15 & 46	<p>Applicants shall express the price of their services in Indian Rupees only per month only.</p> <p>Subject: Services for [name of assignment] :We, the undersigned, offer to provide the services for [name of assignment] in accordance with your Request for Proposal dated [date] and our proposal. Our attached Financial proposal is for the sum of [amount(s) in words and figures] (excluding GST). Our Financial proposal shall be binding upon us subject to the modifications resulting from arithmetic correction, if any, up to expiration of the</p>	<p>In clause 1.4.10 states the price should be in INR per month only</p> <p>But Financial Form doesn't clearly state that it's for one month or 18 months.</p> <p>To avoid confusion, please clarify the confusion between the clause and the form.</p>	<p>As mentioned in the Clause 1.4.10 of the RFP, the price of their services will be in INR per month along with the time frame. Further, the extension of the limit of the contract may be allowed, subject to condition as per the provision laid down under OGFR / DFPR (with the appraisal & approval of the Competent authority)</p>

			validity period of the Proposal, i.e.[date].			
23 PWC	Form 4B – Summary of Cost	47	Goods and Services Tax (and other applicable taxes and levies) would not be payable at the applicable rates as may be in force from time to time.	We understand “not” is miss printed and it would be “GST would be payable at the”. Please confirm or clarify.	Suggestion accepted. The revised clause in Form 4B is to be read as “Goods and Services Tax (and other applicable taxes and levies) would be payable at the applicable rates as may be in force from time to time”	
24 PWC	1.5.1. – Submission, receipt & opening of proposals	16	The Tender document can be downloaded from Directorate of Textiles website https://textiles.odisha.gov.in/ . sadhacodisha.org and a non-refundable amount of Rs.10,000/- (Rupees Ten thousand only has to deposited in the form of Demand Draft in favour of The Director of Textiles & Handloom, Odisha payable at Bhubaneswar and it should be enclosed along with the pre-bid document.	We understand the amount INR 10,000 needs to be paid inside the EMD envelop while submitting the bid. Please confirm or clarify.	The non-refundable amount of Rs.10,000/- (Rupees Ten thousand) only has to deposited in the form of Demand Draft in favour of The Establishment Officer (DDO), Directorate of Textiles, Odisha payable at Bhubaneswar along with the pre-bid document as mentioned in the RFP at Clause No. 1.5.1.	
25 PWC	Pre-qualification document & clause 1.6.5	31 & 18	Point 11: Total Experience in Government agencies with similar nature of assignment during last 5 years - Please attach copies in proof of experience Point 12: Total Experience in the field of Evaluation relating Programmes / Project Monitoring / Evaluation - Please attach copies in proof of experience	Clause 1.6.5 asked about specific two types of experience which are different from the points mention in pre-qualification criteria point no 11 and 12 We understand the criteria mentioned in Clause 1.6.5 remains correct and accordingly we should submit the pre-qualification documents and from. Please confirm and clarify.	As mentioned in the revised RFP at Clause No. 1.6.5 (Table B), the experience criteria will be followed.	
26 PWC	1.6.5: Minimum Qualification Criteria	18	Blacklisting: Applicant / Bidder should not be under blacklisted by any Central / State Govt. / PSU / Judicial pronouncement in India	We would like to request that the eligibility criteria / declaration regarding prior blacklisting is open-ended in terms of the time period. We request you kindly limit the eligibility criteria regarding blacklisting to bidders not blacklisted as on the date of submission of the bid.	Corrigendum issued, in this line, has been mentioned at Sl. No. 5 of Annexure IV	

27 PWC	1.6.6 (A): Project Experience (Form 3D)	19	Experience of undertaking assignments related to Sericulture/allied sector, Textiles, Handlooms, (or equivalent) granted by Central Government/ State Governments/ District Administration including their Departments and agencies, International Organizations, Multi-Lateral Agencies etc. in the last 5 years of minimum contract value of INR 50 Lakhs	We request you to add the following sectors to the experience criteria: Experience of the undertaking assignments related to Sericulture / allied sector, textile, handlooms, livelihood, agriculture, skilling (or equivalent), granted by Central Govt. / State Govt. / district administration including their departments and agencies, international organisations, multilateral agencies etc. in the last 05 years of minimum contract value of INR 50 lakhs	Selection will be followed as per the criteria mentioned at Clause No. 1.6.5 Table A (2) of the revised RFP
28 PWC	1.6.6 (B) Team Experience	20	B. Consultant – Sericulture (Value & supply chain Management) (one)	We understand MBA in Rural Management or masters in forestry from recognized institutes will be considered as matching education background. Please confirm.	The qualification mentioned at Clause 1.6.5 (B-1) of the revised RFP is to be followed.
29 PWC	1.6.6 (B) Team Experience: Consultant cum Project Manager (One)	20	Min. Educational qualification- Master's degree (or equivalent) in management, Development studies/ Practice, Social work or related field(s) from a reputed and recognized University/Institution. Min. total work experience – 10 years, Experience in managing large social projects in Central Government/ State Government/ District Administration PSU or Consultancy Assignments/ multi-lateral agencies/ international organizations/ reputed national level NGOs. For each project an additional 1 mark maximum of 4 marks.	We understand Master's degree (or equivalent) in management will include MBA in Rural Management or Agribusiness Management also. Please confirm.	The qualification mentioned at Clause 1.6.5 (B-2) of the revised RFP is to be followed.

30 PWC	Section 2: Instruction to Applicants	21	Sl. No. 1.6.6, Technical Evaluation, B – Team Experience. Sl. No.5, Consultant Design Development- Bachelor's degree in lifestyle & accessories design from a recognized university/institute. MBA in marketing will be given additional preference.	We request you to consider a bachelor's degree in Fashion Technology/Fashion Designing/. MBA/ PGDBM/ PGDM/ master's in marketing will be given additional preference.	The qualification mentioned at Clause 1.6.5 (B-5) of the revised RFP is to be followed.
31 PWC	1.7.3.- Grant of workorder- Penalty	22	The selected agency has to provide services as per the requirements of the RFP. In case the services rendered are not as per the requirement of the Directorate, the selected agency will have to come up with a solution within a given time frame failing which 10% will be deducted from the amount payable. Any dispute regarding penalty shall be handled as per dispute settlement provision.	Tasks/services in this assignment will often be dependent on multiple outside factors and may be beyond control on the agency. Hence, request Department to indicate the time frame which will be provided to the agency for rectifying the issue. 10% is a very high penalty. We request to amend the penalty of 1% for delay by 7 days with maximum cap of 5% on the amount of monthly invoice.	No deviation will be allowed in Clause 1.7.3 of the RFP
32 PWC	1.4.5: Sl. No. iii	14	The proposals must be digitally pre-signed by the Authorized Representative, as detailed below: <ul style="list-style-type: none"> By the proprietor in case of a proprietary firm; By a partner, in case of a partnership firm and/or a limited liability partnership; or By a duly authorized person holding the Power of Attorney/Board Resolution, in case of a Limited Company or a corporation. 	As mentioned, in the RFP, we understand, Board resolution certificate can be submitted in place of the power of attorney. Please confirm if our understanding is correct.	The provisions as mentioned at Clause 1.4.5 (iii) in the RFP is to be adhered to.
33 PWC	3.6. Payments to the Consultancy Firm, 3.6.3	56	The agency will submit pre- receipted invoices in triplicate, completed in all respects, on the last working day of every month, for necessary settlement. Payment would be made monthly, a subject to satisfactory completion of work. The invoices should be submitted	We understand that the payment will be made in 18 instalments upon submission of the required deliverables. Kindly confirm if our understanding is correct.	Payment will be made as per the provision mentioned at Clause 3.6 of the RFP.

			along with complete details of the work undertaken during the month, supporting documents and bills (if required) as well as copies of the work/material/produced during the month, for which the bills are submitted.		
34 PWC	1.5.2 and 1.5.4: Proposal Submission	16	The proposal shall be submitted by post (Registered/Speed) only to the Directorate of Textiles. The applicant shall submit his proposal in four separate sealed envelopes containing and clearly marked as - Earnest Money Deposit (EMD), Pre-Qualification proposal, technical proposal and financial proposal, placed into an outer envelope – sealed and marked "Do NOT OPEN EXCEPT IN PRESENCE OF OFFICIAL APPOINTED".	We request clarification regarding the number of copies of proposal to be submitted.	Proposals are to be submitted in four separate sealed envelopes through post (Registered/Speed) only as at Clause 1.1.9.
35 PWC				We understand sector expert from open market with matching credentials as per the RFP can be proposed as a team member after completing internal documentations between resource and bidder. Please confirm. It will help us to propose you high quality resource.	The provisions laid down under the Clause 1.6.4 (4) of the revised RFP is to be followed strictly while submitting the bid.
36 PWC	Section 5 Terms of Reference	48	Scope of work	We understand that the role of PMU shall be of advisory in nature. The PMU shall only provide their inputs to the client. The PMU shall not be taking any decision, conduct audit, monitor/handle fund, handle data on behalf of the client. It shall be the responsibility of the client. Please confirm our understanding.	As per Section 5 Terms of Reference (Scope of work) of the RFP with modification as mentioned as at Sl. No. 6 at of Annexure IV
37 PWC	Section 5: TOR	48	Scope of work:	The PMU team does not have any resource with finance/CA	As per Section 5 Terms of Reference (Scope of work 1. Programme Management (d) & (j))

	Scope of Work		<p>Programme Management:</p> <p>d. Review effective utilization of OMBADC funds across districts.</p> <p>j. Complete audit and submission of Utilization Certificates</p> <p>Application Management and Grant Evaluation</p>	<p>background. And financial, grant management and audit related tasks will be hindrance for the bidders to participate in the bidding process.</p> <p>We understand PMU's role will be to provide advisory support to Directorate and PMU will not be engages in any fund management, fund utilization, fund related decision making, UC preparation and submission and audit work. Please confirm.</p>	of the RFP with modification mentioned at Sl. No. 6 of Annexure IV.
38 PWC	Section 5 Terms of Reference	48	<p>Scope of work:</p> <ol style="list-style-type: none"> 1. Prepare course curriculum, content, pedagogic methods, training materials, post training reference materials, feedback forms, etc. 2. Develop training schedules/ Annual training calendar for farmers and officials of Sericulture 3. Implement trainings/ workshops/ capacity building events as per schedule/ calendar 	<p>The PMU shall provide their inputs in preparation of curriculum, content, methods, training materials etc.</p> <p>We understand the PMU shall not be responsible for publication and distribution of any such materials. That shall be responsibility of the client. Any logistics and cost associated with the implementation of training/ workshops / capacity building events shall be the responsibility of the client.</p> <p>Please confirm if our understanding is correct.</p>	As per Section 5 Terms of Reference (Scope of work 1. Programme Management (d) & (j)) of the RFP with modification mentioned at Sl. No. 6 of Annexure IV.
39 PWC	Section 1: Letter of Invitation	8	<p>Point 1, General terms and conditions and instructions for submission of tenders: 1. Time schedule of tender process Sl. No. 8 Presentation by successful applicants meeting the pre-qualification criteria</p>	<p>We request you to intimate about technical presentation at least 7 working days in advance. This will enable our team to arrange their travel plans in consideration of their existing schedules.</p>	The revised timeline as stipulated in the RFP as at Annexure III is to be strictly followed.
40 PWC	Others		Other	<p>Request to allow partial sub-contracting (e.g. one/two resource) in the proposal/assignment. It will help to propose quality resource from the sector.</p>	No other criteria / request will be entertained which is / are not under the purview of the RFP.

41 PWC	Others		Total liability	<p>Since, outer boundary of liability is not documented in the RFP, we would request you to limit liability to 1X of the total contract value. This is as per GFR, and the guidelines issued by Ministry of Electronics and Information Technology. It is also the normal industry practice. You may consider including the following language:</p> <p>"Purchaser/ Client agrees that the Consultant's total liability for all claims connected with the services or this agreement (including but not limited to negligence), whether in contract, tort, statute, indemnities or otherwise, is limited to one time the professional fees paid / payable for the services.</p> <p>Purchaser/ Client agrees that Consultant will not be liable for:</p> <p>(i) loss or corruption of data from your systems</p> <p>(ii) loss of profit, goodwill, business opportunity, anticipated savings or benefits or</p> <p>(iii) Indirect or consequential loss.</p> <p>There are innumerable IPRs that exist with us which we would like to use to your benefit while delivering our services to you. These are our pre-existing IPRs, and we use it for all clients. We will not be able to give ownership in such IPRs to you just because we are using them for providing services to you, like we use these for other clients. We request that we are allowed to retain ownership of our pre-existing</p>	<p>No other criteria / request will be entertained which is / are not under the purview of the RFP.</p>
42 PWC	Others		Intellectual Property Right: No protection to our pre-existing IPRs	<p>There are innumerable IPRs that exist with us which we would like to use to your benefit while delivering our services to you. These are our pre-existing IPRs, and we use it for all clients. We will not be able to give ownership in such IPRs to you just because we are using them for providing services to you, like we use these for other clients. We request that we are allowed to retain ownership of our pre-existing</p>	<p>No other criteria / request will be entertained which is / are not under the purview of the RFP.</p>

				<p>IPRs, else we might not be able to use these in providing services to you in order to protect our ownership in them. We request you to include the below clause.</p> <p>This is also the standard mentioned by MeitY in its guidelines.</p> <p>"Notwithstanding anything to the contrary in this agreement, Consultant will retain the ownership of its pre-existing intellectual property rights (including any enhancement or modification thereto) even if such IPRs are used for creating deliverables, are incorporated in the deliverables, etc. To the extent such pre-existing IPRs are included/incorporated in the deliverables, upon receipt of all due and payable payment in full, the Consultant shall grant a non-exclusive, perpetual and fully paid up license to the Purchaser/Client to use such pre-existing IPRs for the use of deliverables for the purpose for which such deliverables are meant for client's internal business operations."</p> <p>We will be providing services and deliverables to you under the contract. We accept no liability to anyone, other than you, in connection with our services, unless otherwise agreed by us in writing. You agree to reimburse us for any liability (including legal costs) that we incur in connection with any claim by anyone else in relation to the services.</p> <p>Please confirm our understanding is correct.</p>		<p>No other criteria / request will be entertained which is / are not under the purview of the RFP.</p>
				<p>No third-party disclaimer: There is no restriction on the usage of deliverable.</p> <p>No third-party disclaimers.</p>		
43 PWC	Others					

44 PWC	Others		Termination	To uphold the principles of natural justice and to bring parity in the contract, we request client to give us the right to terminate the contract in case client breaches any of its material obligations under the contract, provided a notice for such breach is given to client along with a rectification period of 30 days.	As at Clause 3.2.1 of the RFP
45 PWC	Others		Arbitration: No arbitration clause	<p>We request client to consider referring the disputes to arbitration as per Indian laws. It is easier, faster and less cumbersome. With the recent amendments, it has become even more effective. GFR and MeitY guidelines also encourage arbitration. We therefore request you to consider the below clause inclusion:</p> <p>"In case, a dispute is not amicably resolved within forty-five (45) days of referral by one party to another, it shall be resolved through arbitration, in India, in accordance with the provisions of Arbitration and Conciliation Act 1996 (and any amendments thereto). The venue of such arbitration in India shall be Odisha."</p>	No other criteria / request will be entertained which is / are not under the purview of the RFP.
46 E&Y	1.3.1 & 1.3.2 Earnest Money Deposit	12	1.3.1 An Earnest Money Deposit in the form of a Demand Draft/Bank Guarantee, from a scheduled Indian Bank in favour of DDO (Establishment Officer-II), Directorate of Textiles, Bhubaneswar, payable at Rs.2,50,000 (Rupees Two Lakh fifty thousand only) shall be required to be submitted in original by each applicant. The Bank Guarantee shall be in the format of Form3F.	<p>Clause 1.3.1 of the RFP mentions that EMD should be in favour of DDO (Establishment Officer-II), Directorate of Textiles, Bhubaneswar. However, the table in section 1.3.2 mentions that EMD should be in favour of Director of Textiles & Handlooms, Odisha. Request clarification on whose favour the EMD needs to be submitted.</p>	Corrigendum issued, in this line, is at Sl. No. 1 of Annexure IV.

			1.3.2 The Demand Draft/Bank Guarantee in original shall be placed in an envelope and marked as – EMD (No.)			
47 E&Y	1.6.5 Minimum Qualification Criteria, Sl. No. 5 Turnover	19	Should have a minimum annual turnover of INR 100 Crore from Indian operations in each of the previous three financial years (FY17-18, 18-19 and 19-20). Must have positive net worth	Request to increase Turnover Criteria-We request the Directorate to increase the minimum annual turnover from INR 100 Crore to INR 200 Crore in order to ensure that only consulting firms having the capability and resources to execute large assignments participate in the bid.	Corrigendum issued in this line is mentioned at Sl. No. 2 of Annexure IV.	
48 E&Y	1.6.5 Minimum Qualification Criteria, Sl. No. 6 Manpower	19	Should have adequate qualified and well experienced personnel to monitor the activities	The word 'adequate' manpower is subjective. EY has more than 10,000+ employees with various qualifications/ experience working across different domains/ sectors. It will be a challenge to list out and attach details of all employees as a part of the proposal. We request you to kindly modify this criterion as, "The Agency should have at least 1000+ numbers of full-time personnel on its payroll providing consulting/advisory services, as certified by Authorized Signatory."	The term "adequate" mentioned at Clause 1.6.4 refers to the qualification & experience of manpower as mentioned in the revised RFP at Clause 1.6.5 (B)	
49 E&Y	1.6.6 Technical Evaluation Sl. No. B2 Consultant-cum-Project Manager (One)	20	a. Minimum Educational Qualifications – Masters' Degree (or equivalent) in Management, Development Studies / Practice, Social Work or related field(s) from a reputed and recognized University/Institution b. Minimum total work experience - 10 years c. Experience in managing large social sector projects in Central Government / State Government /	It is mentioned against the position of Consultant-cum-Project Manager that for each project additional 1 mark and a maximum 4 marks would be considered. It is not clear how this would be factored for calculation of marks for the concerned position and for overall marks calculation of the team. Also, the experience of candidates cannot be evaluated project-wise as the duration of projects may vary. A candidate working on a long-term project (for	Corrigendum issued in this regard has been attached at Sl. No. 11 of Annexure IV.	

			District Administration PMUs or Consultancy Assignments / multi-lateral agencies / international organizations/ reputed national level NGOs	example a year) may get penalized when compared to a candidate working in multiple short-term projects (multiple 3-month projects in a year). We request the same to be considered and corrected. It is mentioned against the position of Consultant-Livelihood Expert that for each project additional 1 mark and a maximum 4 marks would be considered. It is not clear how this would be factored for calculation of marks for the concerned position and for overall marks calculation of the team. Also, the experience of candidates cannot be evaluated project-wise as the duration of projects may vary. A candidate working on a long-term project (for example a year) may get penalized when compared to a candidate working in multiple short-term projects (multiple 3-month projects in a year). We request the same to be considered and corrected.	Corrigendum issued in this regard has been attached at Sl. No. 11 of Annexure IV.
50 E&Y	1.6.6 Technical Evaluation Sl. No. B2 Consultant-Livelihood Expert (One)	20	a. Minimum Educational Qualifications – Masters' Degree (or equivalent) in Management, Development Studies / Practice, Social Work or related field(s) from a reputed and recognized University/Institution b. Minimum total work experience - 8 years c. Experience in design, execution, monitoring and evaluation of livelihood initiatives (preferably sericulture/allied related sector) in Central/State Government PMUs or Consultancy Assignments / multi-lateral agencies / international organizations/ reputed national level NGOs		
51 E&Y	1.6.6 Technical Evaluation: Criteria Parameters, Row No. B, Team Experience, Sl. No-5	20	• Bachelors' Degree in lifestyle & accessories design from a recognized University/Institute. Preference will be given to the candidates from NIFT, NID, etc. MBA in marketing will be given additional preference. • Minimum total work experience - more than 4 years Experience in the field of design development of handlooms, textiles, accessories, and handicraft products.	Clarity is required on the specific deliverables / actionable(s) for this specific resource as the same has not been mentioned under Scope of Work and Activities.	Provisions laid down under the Section 5 (Scope of work) is to be followed. Specific works are to be executed, as & when assigned by the competent authority.

52 E&Y	1.6.7 Method of Selection	22	<p>The Tender Evaluation Committee will determine the final selection of the Agency based on their combined technical (St) and financial (Sf) scored using weight of 75% for technical proposal and 25% for financial proposal. $S = St \times 0.75 + Sf \times 0.25$</p> <p>Penalty: The selected agency has to provide services as per the requirements of the RFP. In case the services rendered are not as per the requirement of the Directorate, the selected agency will have to come up with a solution within a given frame failing which 10% will be deducted from the amount payable. Any dispute regarding penalty shall be handled as per dispute settlement provision.</p>	<p>Given that the project requires a technically competent with niche/domain specific skillsets, we request the Directorate to kindly increase the weightage of technical score from 75% to 80%.</p>	<p>Clause 1.6.7 of the RFP is to be adhered to.</p>
53 E&Y	1.7.3 Penalty	22	<p>Reduction of penalty.</p> <p>We request you to kindly reduce the penalty from 10% to 5%, as per standard practice, considering that the assignment is not deliverable based.</p> <p>Also, request you to change – ‘as per the requirement of the Directorate’ to ‘as per the scope of work in the RFP’.</p>	<p>Reduction of penalty.</p> <p>We request you to kindly reduce the penalty from 10% to 5%, as per standard practice, considering that the assignment is not deliverable based.</p> <p>Also, request you to change – ‘as per the requirement of the Directorate’ to ‘as per the scope of work in the RFP’.</p>	<p>Penalty provision laid down under Clause 1.7.3 is to be followed.</p>
54 E&Y	Form3A: Pre-qualification Proposal Submission Form	31-32	<p>S. No. 11, 12 & 12 in the table included in Form3A inconsistent with the Minimum Qualification Criteria provided in Clause 1.6.5 of the RFP</p>	<p>We request the Directorate to kindly ensure that the criteria/supporting documents mentioned in Form3A matches with the criteria/documents mentioned in Clause 1.6.5 of the RFP, which presently has some inconsistencies as mentioned below:</p> <p>S. No 11 in Table (Pre-qualification criteria for bidders) provided in Form3A asks for “total experience in government agencies with similar nature of assignment during the last 5 years”. However, S. No. 3 & 4 in clause 1.6.5 describes the experience requirements as last 5 and 10 years respectively.</p> <p>S. No 12 in Table provided in Form3A (Pre-qualification criteria for bidders) asks for experience in</p>	<p>Criteria are to be followed as mentioned in the general and specific requirements in the revised RFP at Clause 1.6.4 - Sl. 3 & 4 respectively.</p>
					<p>The criteria fixed for technical evaluation mentioned at Clause 1.6.5 of the revised RFP are to be exercised.</p>

			the field of Evaluation. However, no such experience is required under clause 1.6.5.	
			<p>S. No 13 in Table provide in Form3A (Pre-qualification criteria for bidders) asks for Audited Balance Sheet for 5 Financial Years. However, in S. No 5 of clause 1.6.5, only a certificate from statutory auditor/audited financial statement for the last 3 Financial Years is required.</p> <p>S. No 14 in Table provided in Form3A (Pre-qualification criteria for bidders) asks for proof of annual financial turnover in the relevant 'event management' filed during last 5 Financial Years amounting to INR 100 Lakhs each. There is no such requirement under clause 1.6.5.</p>	<p>Audited balance sheet for 03 FYs is to be considered.</p> <p>Corrigendum issued in this regard has been attached at Sl. No. 2 of Annexure IV.</p>
		Consultant - Livelihood Expert (One)	<p>We request the authority to consider the below mention Criteria. Consultant - Livelihood Expert (One)</p> <ul style="list-style-type: none"> • Min. educational qualification - Master's Degree (or equivalent) in Management, Development Studies/ Practice, Social Work or related field(s) from a reputed and recognized University/Institution • Min. total work experience 8 years • Experience in design, execution, monitoring and evaluation of livelihood initiatives (preferably sericulture/allied related sector) in Central/ State Government PMUs or Consultancy Assignments/ multi-lateral agencies/ reputed national level NGOs. 	<p>Corrigendum issued in this regard has been attached at Sl. No. 11 of Annexure IV.</p>
55 GT	1.6.5 Minimum Qualification Criteria (B Point 3)	20	<ul style="list-style-type: none"> • Min. educational qualification - Master's Degree (or equivalent) in Management, Development Studies/ Practice, Social Work or related field(s) from a reputed and recognized University/Institution • Min. total work experience 8 years • Experience in design, execution, monitoring and evaluation of livelihood initiatives (preferably sericulture/allied related sector) in Central/ State Government PMUs or Consultancy Assignments/ multi-lateral agencies/ reputed national level NGOs. 	<p>Corrigendum issued in this regard has been attached at Sl. No. 11 of Annexure IV.</p>

56 GT	1.6.5 Minimum Qualification Criteria (B Point 4)	21	<p>Consultant – Infrastructure (one)</p> <ul style="list-style-type: none"> Min. educational qualification –B. Tech Civil from a reputed and recognized University/Institution Min. total work experience–7 years Experience in the Field of civil construction work, plan & estimate of construction, Real estate & architectural work in Central/ State Government institutions / multi-lateral agencies/ international organizations/ reputed national level NGOs. 	<p>For each project additional 1 mark maximum of 4 marks</p>	<p>level NGOs. For each project additional 1 mark maximum of 4 marks</p> <p>We request the authority to consider the below mention Criteria. Consultant - Infrastructure (one)</p> <ul style="list-style-type: none"> Min. educational qualification –B. Tech Civil from a reputed and recognized University/Institution Min. total work experience 7 years Experience in the Field of civil construction work along with management experience in Central/ State Government institutions / multi-lateral agencies/ international organizations/ reputed national level NGOs 	Corrigendum issued in this regard has been attached at Sl. No. 11 of Annexure IV.
57 GT	1.6.5 Minimum Qualification Criteria (B Point 5)	21	<p>Consultant – Design Development (Handloom, Handicrafts & Textiles) (one)</p> <ul style="list-style-type: none"> Bachelors' degree in life style & accessories design from a recognized university / institute. Preference will be given to the candidates from NID, NIFT etc. MBA in marketing will be given additional preference. Min. total work experience– More than 4 years Experience in the field of design development of handlooms, textiles, accessories and handicraft products. 	<p>For each project additional 1 mark maximum of 4 marks</p>	<p>level NGOs. For each project additional 1 mark maximum of 4 marks</p> <p>We request the authority to consider the below mention Criteria. Consultant - Design Development (Handloom, Handicrafts & Textiles) (one)</p> <ul style="list-style-type: none"> Bachelors' degree in fashion and apparel or life style & accessories design from a recognized university / institute. MBA in in any domain will be given additional preference. Min. total work experience More than 4 years Experience in the field of design development of handlooms, textiles, accessories and handicraft products 	Corrigendum issued in this regard has been attached at Sl. No. 11 of Annexure IV.


58 GT	Pre- Qualification Criteria for bidders (Point 13, 14)	32	<p>Experience of the Agency Audit Balance Sheet from a firm of Chartered Accountants for the 5 financial years:</p> <p>For the Year 2022-23 For the Year 2023-24 For the Year 2024-25</p> <p>Proof of minimum average annual Financial turnover amounting to Rs.100.00 Lakh in the relevant event management filed from the firm of Chartered Accountant during 5 financial years ending 31st March each of the following years 2019- 20, 2020-21, 2021-22, 2022-23 & 2023-24.</p>	<p>We request the authority to kindly clarification regarding the financial year for which the audit balance sheet and average annual financial turnover to be share. We understand that CA certificate is required for 5 following financial years 2019- 20, 2020-21, 2021- 22, 2022- 23 & 2023-24.</p>	<p>Audit balance sheet and average annual financial turnover of 3 years is to be considered.</p> <p>Corrigendum issued in this regard has been attached at Sl. No. 2 of Annexure IV.</p>
59 GT	Additional Clause to be Incorporated		<p>We hereby request the department to kindly add the given clause: "Confidentiality obligations set forth above shall not be applicable when disclosure is required under any law or pursuant to a direction from any legal or regulatory authority or mandated by a judicial order" We hereby inform the department that Confidentiality should include a compelled/legal disclosure clause as given below: "In the event that the Firm or its representatives are requested pursuant to, or required by, applicable law or regulation or by legal or administrative process to disclose any Confidential Information, or where the Firm wishes to disclose to its professional indemnity insurers or to its advisers, the Firm agrees that it will, as far as is legally and practically possible, provide the Client with prompt notice of such request or requirement in order to enable the Client to seek an appropriate protective order or other remedy. In the event that such protective order or other remedy is not obtained, the Firm or its representatives, as the case may be, shall disclose only the portion of the Confidential Information which is legally or professionally required to be disclosed"</p>		<p>No additional clause will be entertained which is not under the purview of the RFP.</p>
60 GT	Additional Clause to be Incorporated		<p>We hereby request the department to kindly add the given clause: Termination by the Consultant i) In the event of non-payment of fees ii) In the event that Directorate of Textiles, Odisha, Bhubaneswar fails to abide by the terms of this Agreement.</p>		<p>No additional clause will be entertained which is not under the purview of the RFP.</p>

61 GT	Additional Clause to be incorporated	We hereby request the department to kindly add the given clause: Liability of the Consultant - "Under no circumstances shall the liability of the Consultant if any, exceed the amount of fee received for services under this Agreement"	No additional clause will be entertained which is not under the purview of the RFP.
62 GT	Additional Clause to be incorporated	We hereby request the department to kindly add the given clause: Intellectual Property Rights: The agency shall at all times indemnify and keep indemnified Directorate of Textiles, Odisha, Bhubaneswar against all claims/damages for any infringement of any Intellectual Property Rights (IPR) while providing its services under the Contract. In addition, the firm should be permitted to use the IPRs in its deliverables for its purposes post the completion of the project.	No additional clause will be entertained which is not under the purview of the RFP.
63 GT	Additional Clause to be incorporated	We hereby request the department to kindly add the given clause: Limitation of the Consultant's Liability towards the Client - "In no event shall the aggregate liability of the Consultant, its partners, directors, consultants, employees, agents, affiliates and other personnel for damage exceed the amount of the fees that the Consultant has received in connection with this Agreement"	No additional clause will be entertained which is not under the purview of the RFP.
64 GT	Additional Clause to be incorporated	We hereby request the department to kindly add the given clause: Accounting, Inspection and Auditing - The Consultant shall permit and shall cause its Sub-consultants to permit, the Client and/or persons appointed by the Client to inspect the Site and/or all accounts and records relating to the performance of the Contract and the submission of the Proposal to provide the Services, and to have such accounts and records audited by auditors appointed by the Client	No additional clause will be entertained which is not under the purview of the RFP.
65 GT	Additional Clause to be incorporated	We hereby request the department to kindly add the given clause: The Service provider should be permitted to retain copies of all documents and other information as it may be required for legal or professional regulatory purposes. Further it should be permitted to use the deliverables for its own purposes. Retention of Copies: The Service Provider may use data, software, designs, utilities, tools, models, systems and other methodologies and know-how ("Materials") that it owns or has the right to use in performing the services. Notwithstanding the delivery of any reports, the agency retains all intellectual property rights in the Materials (including any improvements or knowledge developed while performing the services), and in any working papers compiled in connection with the services."	No additional clause will be entertained which is not under the purview of the RFP.
66 GT	Additional Clause to be incorporated	No Duty of Care towards Third Parties: The Service Provider will not accept any responsibility for Duty of Care towards the Third Party.	No additional clause will be entertained which is not under the purview of the RFP.
67 GT	Additional Clause to be incorporated	We hereby request the department to kindly add the given clause: Indemnification: The Service Provider shall indemnify the Client in full for any failure in performance on account of its default or non-fulfilment of its obligations and the same is performed by the client or any other	No additional clause will be entertained which is not under the purview of the RFP.

			<p>agency engaged by the Client. In such case all the costs and expenses incurred by the client are recoverable from the Service Provider. Department must also indemnify the Service Provider for losses/damages suffered:</p> <p>(i) Due to any third-party claims</p> <p>(ii) Due to any fraud, misrepresentation or omission of facts by the Client or any of its personnel.</p>	
68 GT	Additional Clause to be incorporated		<p>We hereby request the department to kindly add the given clause: "Under no circumstances shall the liability of the Consultant if any, exceed the amount of fee received for services under this Agreement</p>	<p>No additional clause will be entertained which is not under the purview of the RFP.</p>


Mrs. Subhrata Jena, Technical Inspector, DT(O), Member


Mr. S. K. Pani, Production Officer, DT(O), Member


Asst. Director of Sericulture (Hqr.)-cum- Nodal Officer, OMBADC at Directorate, Member Convener


Accounts Officer, DT(O), Bhubaneswar, Member


Joint Secretary to Govt. in HT&H Dept. – cum- Nodal Officer, OMBADC at Govt., Member


Additional Director Sericulture, Odisha, Member


FA-cum- Additional Secretary to Govt. in HT&H Dept., Member


Director of Textiles & Handloom, Odisha Chairman

**REVISED TIME SCHEDULE FOR TENDER PROCESS FOR
ESTABLISHMENT OF PMU UNDER OMBADC**

#	Particulars / Activity	EXISTING Time Schedule	REVISED Time Schedule
1	Start date for issue of RFP (Publication of Advertisement)	19.05.2025	19.05.2025
2	Last date for receiving queries/requests for clarification	31.05.2025 (17.00 Hrs.)	31.05.2025 (17.00 Hrs.)
3	Pre-bid Meeting virtual mode	02.06.2025 (11.00 Hrs.)	02.06.2025 (12.00 Hrs.)
4	Directorate of Textiles' response to queries/requests for clarification	06.06.2025 (17.00 Hrs.)	10.06.2025 (17.00 Hrs.)
5	Last date of receipt of proposals	10.06.2025 (17.00 Hrs.)	05.07.2025 (17.00 Hrs.)
6	Date & Time for opening the Pre- qualification documents	11.06.2025 (11.00 Hrs.)	09.07.2025 (11.00 Hrs.)
7	Opening of technical bid	13.06.2025 (11.00 Hrs.)	11.07.2025 (11.00 Hrs.)
8	Presentation by successful applicants meeting the pre- qualification criteria	18.06.2025 (11.00 Hrs.)	16.07.2025 (11.00 Hrs.)
9	Opening of Financial bids	20.06.2025 (11.00 Hrs.)	19.07.2025 (11.00 Hrs.)



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DIRECTORATE OF TEXTILES, ODISHA
BHUBANESWAR - 751007

Email ID: textiles.odisha@gov.in

Order No. 4893 Date 10/06/2025
SE-11-D-11-OMBADC-DPR & MOU-09/2022

CORRIGENDUM

With reference to Request for Proposal (RFP) Notice No. 4135 dated 19.05.2025 for establishment of PMU for implementation of Tasar Sericulture Projects in Mayurbhanj, Keonjhar, Sundergarh and Jajpur districts sanctioned under OMBADC, certain modifications have been made as detailed below:

Sl.	Clause in RFP	Existing in RFP			Modified as follows		
1.	1.3 Earnest Money Deposit	1.3.1 An Earnest Money Deposit in the form of a Demand Draft/Bank Guarantee, from a scheduled Indian Bank in favour of DDO (Establishment Officer-II), Directorate of Textiles, Bhubaneswar, payable at Bhubaneswar, for the sum of Rs.2,50,000 (Rupees Two Lakh fifty thousand only) shall be required to be submitted in original by each applicant. The Bank Guarantee shall be in the format of Form3F. 1.3.2 The Demand Draft/Bank Guarantee in original shall be placed in an envelope and marked as – EMD (No.)			Clause 1.3.1 may be read as “EMD should be in favour of Establishment Officer (DDO), Directorate of Textiles, Bhubaneswar”		
	Department	Bank	Branch	Account No	IFSC Code	In favour of	
	Directorate of Textiles, Odisha	State Bank of India	Bapuji Nagar	10977507210	SBIN0006408	Establishment Officer (DDO), Directorate of Textiles, Bhubaneswar	
2.	Form – 3A: Pre-Qualification Criteria for bidders-13	Experience of the Agency Audited 3 Sheet from a firm of Chartered Accountants for the 5 financial years: For the Year 2022-23 For the Year 2023-24 For the Year 2024-25			Experience of the Agency Audited 3 Sheet from a firm of Chartered Accountants for the 3 financial years: For the Year 2021-22 For the Year 2022-23 For the Year 2023-24		
3.	1.1.7. – Arbitration	If any dispute or difference of any kind whatsoever arises between parties in connection with or arising out of or relating to or under this RFP, the parties shall promptly and in good faith negotiate with a view its amicable resolution and settlement. In the event,			If any dispute or difference of any kind whatsoever arises between parties in connection with or arising out of or relating to or under this RFP, the parties shall promptly and in good faith negotiate with a view its amicable resolution and settlement. In the event, no amicable resolution or		

		no amicable resolution or settlement is reached within a period of thirty (30) days from the date on which the above-mentioned dispute or difference is arose, such dispute or difference shall be finally settled by the Commissioner-cum-Secretary, Handlooms, Textiles & Handicrafts Department whose decision shall be final and binding on the parties.	settlement is reached within a period of thirty (30) days from the date on which the above-mentioned dispute or difference is arose, such dispute or difference shall be finally settled by the Secretary, Handlooms, Textiles & Handicrafts Department whose decision shall be final and binding on the parties.
4.	3.7.3 - Settlement of dispute	Any grievance regarding penalty shall be first decided / resolved at Director level and with final decision Commissioner-cum-Secretary, Handlooms, Textiles & Handicrafts, Govt. of Odisha, whose decision shall be final.	Any grievance regarding penalty shall be first decided / resolved at Director level and with final decision Secretary, Handlooms, Textiles & Handicrafts, Govt. of Odisha , whose decision shall be final.
5.	1.6.5: Minimum Qualification Criteria	Blacklisting: Applicant / Bidder should not be under blacklisted by any Central / State Govt. / PSU / Judicial pronouncement in India	Blacklisting: Applicant / Bidder should not be under blacklisted by any Central / State Govt. / PSU / Judicial pronouncement in India as on the date of submission of bid document.
6.	Section 5: Term of Reference	<p>Scope of Work:</p> <p>The Applicant should be a reputed pan India organization with extensive experience in design, development, management, implementation, monitoring and evaluation of large projects/ programmes/ schemes of government/ multilateral agencies.</p> <p>1. Programme Management:</p> <ol style="list-style-type: none"> Provide day-to-day programme management support to Directorate of Textiles & Handloom for smooth implementation of projects under OMBADC Assist in complying with various requirements set forth in OMBADC guidelines Co-ordinate with OMBADC/DMF Cell, District Administrations, office of Assistant Director Sericulture (ADS/PPTRCS) and various Departments in Government of Odisha Review effective utilization of OMBADC funds across districts Analyze data from various Districts, synthesize and present to Directorate of Textiles & Handloom Prepare reports, briefs, presentations and other documents, as needed Identify gaps in implementation and develop strategies to address these Preparation of DPRs, RFP as and when 	<p>Scope of Work:</p> <p>The Applicant should be a reputed pan India organization with extensive experience in design, development, management, implementation, monitoring and evaluation of large projects/ programmes/ schemes of government/ multilateral agencies.</p> <p>1. Programme Management:</p> <ol style="list-style-type: none"> Assist in providing day-to-day programme management support to Directorate of Textiles & Handloom for smooth implementation of projects under OMBADC Assist in complying with various requirements set forth in OMBADC guidelines Assist & co-ordinate with OMBADC/DMF Cell, District Administrations, office of Assistant Director Sericulture (ADS/PPTRCS) and various Departments in Government of Odisha. Assist & monitor in reviewing effective utilization of OMBADC funds across districts Assist in analysing data from various Districts, synthesize and present to Directorate of Textiles & Handloom Assist in preparation of reports, briefs, presentations and other documents, as needed Assist in identification of gaps in implementation and develop strategies to address these Assist in preparation of DPRs, RFP as and

		<p>required</p> <ul style="list-style-type: none"> i. Improves Capacity building, Training and establish forward and backward marketing linkages for strengthening of Tasar value addition programmes. j. Complete audit and submission of Utilization Certificates <p>2. Preparation of detailed guidelines/ manuals/ SOPs:</p> <ul style="list-style-type: none"> a. Assist Directorate of Sericulture in developing/ rolling out new guidelines/ advisories/ SOPs to District Administrations/ office for the implementation of projects under OMBADC. b. Creation of livelihood supports and identify new areas for livelihood supports under OMBADC/DMF programme. c. Augments the livelihood programmes and prepare DPRs/RFP for new projects and short out the bottlenecks. d. Guidelines for engagement of Consultants, DEO and Community Mobilisers for the project. e. Conceptualize wide range of innovative solutions for promoting sericulture in mining areas/affected people f. Document learning/ best practices/ success stories across different districts g. Provide deep insights on various issues/ challenges to facilitate evidence-based decision making. <p>3. Management of Infrastructure projects:</p> <ul style="list-style-type: none"> a. Set up systems and procedures for management, implementation and monitoring of various civil construction projects taken up by Serified under OMBADC across various districts b. Prepare reports, briefs, presentations and other documents, as needed <p>4. Monitoring & Evaluation:</p> <ul style="list-style-type: none"> a. Prepare Annual & Quarterly Action Plan for implementation of the OMBADC projects and review the progress as per mile stone. b. Develop a results-based Monitoring Framework for projects under OMBADC c. Assess coverage in terms of eligible beneficiaries, geographies, etc. d. Identify key bottlenecks/issues and challenges in the implementation of projects under OMBADC e. Assess the quality of assets created/ services provided and see how far these assets/ services benefitted end 	<p>when required</p> <ul style="list-style-type: none"> i. Assist in improvising the Capacity building, Training and establish forward and backward marketing linkages for strengthening of Tasar value addition programmes. j. Assist in complete audit and submission of Utilization Certificates <p>2. Preparation of detailed guidelines/ manuals/ SOPs:</p> <ul style="list-style-type: none"> a. Assist the Directorate of Textiles in developing/ rolling out new guidelines/ advisories/ SOPs to District Administrations/ office for the implementation of projects under OMBADC. b. Assist & monitor in creation of livelihood supports and identify new areas for livelihood supports under OMBADC programme. c. Assist & monitor in augmenting the livelihood programmes and prepare DPRs/RFP for new projects and short out the bottlenecks. d. Assist in preparation of guidelines for engagement of Consultants and Community Mobilisers for the project. e. Assist in conceptualizing wide range of innovative solutions for promoting sericulture in mining areas/affected people f. Assist & monitor in document learning/ best practices/ success stories across different districts g. Provide deep insights on various issues/ challenges to facilitate evidence-based decision making. <p>3. Management of Infrastructure projects:</p> <ul style="list-style-type: none"> a. Assist & monitor in setting up of systems and procedures for management, implementation and monitoring of various civil construction projects taken up by Serified under OMBADC across various districts b. Assist & monitor in preparation of reports, briefs, presentations and other documents, as needed <p>4. Monitoring & Evaluation:</p> <ul style="list-style-type: none"> a. Assist & monitor in preparation of Annual & Quarterly Action Plan for implementation of the OMBADC projects and review the progress as per mile stone. b. Assist & monitor to develop a results-based Monitoring Framework for projects under OMBADC c. Assist & monitor in assessing the coverage in terms of eligible beneficiaries, geographies, etc. d. Assist & monitor in identifying key
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		<p>beneficiaries</p> <p>f. Identify and highlight any scalable best practices and innovations, create case studies out of them to disseminate for replication</p> <p>g. Capture unintended consequences/ negative externalities of interventions</p> <p>5. Training and Capacity Building of stakeholders:</p> <p>a. Assess the capacity building needs at State/ District/ Block level for implementation of various projects under OMBADC</p> <p>b. Develop an integrated capacity building plan for trainings/workshops to be conducted among various stakeholders</p> <p>c. Prepare course curriculum, content, pedagogic methods, training materials, post training reference materials, feedback forms, etc.</p> <p>d. Develop training schedules/ annual training calendar for farmers and officials of Sericulture</p> <p>e. Implement trainings/ workshops/ capacity building events as per schedule/ calendar</p> <p>f. Identify and on-board training agencies at State/ District level for supporting capacity building efforts, as per requirement</p>	<p>bottlenecks/issues and challenges in the implementation of projects under OMBADC</p> <p>e. Assess the quality of assets created/ services provided and see how far these assets/ services benefitted end beneficiaries</p> <p>f. Assist to identify and highlight any scalable best practices and innovations, create case studies out of them to disseminate for replication.</p> <p>g. Assist & monitor in capturing unintended consequences/ negative externalities of interventions</p> <p>5. Training and Capacity Building of stakeholders:</p> <p>a. Assist & monitor to assess the capacity building needs at State/ District/ Block level for implementation of various projects under OMBADC</p> <p>b. Assist & monitor in developing an integrated capacity building plan for trainings/workshops to be conducted among various stakeholders</p> <p>c. Assist & monitor in preparation of course curriculum, content, pedagogic methods, training materials, post training reference materials, feedback forms, etc.</p> <p>d. Assist & monitor to develop training schedules/ annual training calendar for farmers and officials of Sericulture</p> <p>e. Assist & monitor in implementation of trainings/ workshops/ capacity building events as per schedule/ calendar</p> <p>f. Assist & monitor to identify and on-board training agencies at State/ District level for supporting capacity building efforts, as per requirement</p>
7.	1.1.10	The evaluation will be done in accordance with procedure given in Clause 2.6	The evaluation will be done in accordance with procedure given in Clause 1.6.6
8.	1.6.3 Pre-qualification	<p>(i) The client will satisfy itself that the applicants meets the minimum qualifications prescribed at 16.4 before evaluating technical and financial proposals accompanied by the Earnest Money Deposit as specified in this RFP</p> <p>(ii) It is received by the proposed due date including any extension thereof in terms here of</p>	<p>(i) The client will satisfy itself that the applicants meets the minimum qualifications prescribed at 1.6.4 before evaluating technical and financial proposals accompanied by the Earnest Money Deposit as specified in this RFP</p> <p>(ii) It is received by the proposed due date including any extension thereof.</p>
9.	3.2.4: Disputes about Events of Termination:	If either party disputes Termination of the Work Order under relevant clauses hereof, such party may, within forty-five (45) days after receipt of notice of termination from the the other party, refer the matter to arbitration under clause 2.1.7 of the RFP document, and this Work Order shall not be terminated because of such event excepting	If either party disputes Termination of the Work Order under relevant clauses hereof, such party may, within forty-five (45) days after receipt of notice of termination from the other party, refer the matter to arbitration under clause 1.1.7 of the RFP document, and this Work Order shall not be terminated because of

		accordance with the terms of any resulting arbitral award.	such event excepting accordance with the terms of any resulting arbitral award.
10.	1.1.8: Termination of assignment	Client will have the right to terminate the assignment by giving 30(thirty) days' notice in writing. In the event of termination for no fault of applicant, the Client will reimburse all the expenses incurred by the applicant (upon submission of proof) including closing-up of the project. If the assignment is terminated due to the fault of the applicant or in case of termination of the assignment by the applicant for reasons not attributable to the Client, the Client will forfeit the performance security of the applicant.	Client will have the right to terminate the assignment by giving 30(thirty) days' notice in writing. In the event of termination for no fault of applicant, the Client will reimburse all the expenses incurred by the applicant (upon submission of proof) including closing-up of the project. If the assignment is terminated due to the fault of the applicant or in case of termination of the assignment by the applicant for reasons not attributable to the Client, the Client will forfeit the performance security of the applicant. Further, no change in team configuration by the applicant is allowed without prior approval of the Client.
11.	1.6.6: Technical Evaluation Table – B – Team Experience	30 marks evaluation process with 06 marks for each consultant: <ul style="list-style-type: none"> • 2 marks - for educational qualification • 2 marks – for total work experience • 2 marks - for relevant/ specific experience 	The marking pattern is to be followed as at Annexure V.


 Director of Textiles and Handloom, Odisha

Memo No. 4894 Date 10/06/2025

Copy submitted to the Commissioner-cum-Secretary to Govt. in HT&H Dept. for favour of kind information and necessary action.


 Director of Textiles and Handloom, Odisha

Annexure V

Sl. No.	Criteria parameters	Marking	Maximum Marks
A.	Project Experience (Form 3D)		30 marks
	1. Experience of running PMU or equivalent for Central Government/ State Governments including their Directorates/ agencies in the last 3 years of minimum contract value of INR 2 Crores each	2 PMUs = 3 mark 3 marks for each additional PMU, subject to a maximum of 15 marks	15 marks
	2. Experience of undertaking assignments related to Sericulture / allied sector , Textiles, Handlooms (or equivalent) granted by Central Government / State Governments / District Administration including their Departments and agencies, International Organizations, Multi-Lateral Agencies etc. in the last 5 years of minimum contract value of INR 50 Lakhs	1 project = 3 mark 3 marks for each additional assignment, subject to a maximum of 15 marks	15 marks
Work Order/ LOI/ MoU/ Completion Certificate or equivalent official document are required to be submitted for each experience.			
B.	Team Experience (Form 3H)		30 marks
	1. Minimum Educational Qualification of the team		10 marks
	2. Total Work Experience of the team <ul style="list-style-type: none"> At least 04 years of work experience (01 mark for each resource person) – 05 marks For additional work experience of 04 years & above (01 mark for each resource person) – 05 marks 		10 marks
	3. Specific experience <ul style="list-style-type: none"> 02 marks for each resource person for having specific experience in respective fields 		10 marks
Requirement of educational qualification, work experience & specific (field) experience has been detailed below:			
1.	Consultant – Sericulture (Value & supply chain Management) (one)	<ul style="list-style-type: none"> Min. educational qualification –Master's Degree (or equivalent) in Agriculture & allied sector / Agricultural Engineering / Sericulture / MBA in Agribusiness / Natural Resources Management, PGDM Forestry from recognized university / institute Min. total work experience – 4 years Specific experience in the field of agriculture, sericulture, livelihood, value chain, forestry, enterprise development 	
2.	Consultant-cum Project Manager (One)	<ul style="list-style-type: none"> Min. educational qualification – Master's Degree (or equivalent) in Management, Development Studies/ Practice, Social Work or related field(s) from are putted and recognized University/Institution 	

		<ul style="list-style-type: none">• Min. total work experience - 4 years• Experience in managing large social sector projects in Central Government / State Government/ District Administration PMUs or Consultancy Assignments/ multi-lateral agencies/ international organizations/ reputed national level NGOs	
3.	Consultant - Livelihood Expert (One)	<ul style="list-style-type: none">• Min. educational qualification –Master's Degree (or equivalent) in Management, Development Studies/ Practice, Social Work or related field(s) from a reputed and recognized University/Institution• Min. total work experience – 4 years• Specific experience in design, execution, monitoring and evaluation of livelihood initiatives (preferably sericulture / allied related sector) in Central/ State Government PMUs or Consultancy Assignments/ multi-lateral agencies/ international organizations/ reputed national level NGOs.	
4.	Consultant – Infrastructure (one)	<ul style="list-style-type: none">• Min. educational qualification – B. Tech Civil from a reputed and recognized University/Institution• Min. total work experience – 4 years• Specific experience in the Field of civil construction work, plan & estimate of construction, Real estate & architectural work in Central/ State Government institutions / multi-lateral agencies/ international organizations/ reputed national level NGOs.	
5.	Consultant – Design Development (Handloom, Handicrafts & Textiles) (one)	<ul style="list-style-type: none">• Bachelors' degree in life style & accessories design from a recognized university / institute. Preference will be given to the candidates from NID, NIFT etc. MBA in marketing will be given additional preference.• Min. total work experience– 4 years• Specific experience in the field of design development of handlooms, textiles, accessories and handicraft products.	
C	Approach & Methodology (Form 3I), including technical presentation**		40 marks
	1. Understanding of the Assignment and Issues/Challenges		10 marks
	2. Approach and Methodology		15 marks
	3. Case study of Sericulture / Allied Sector, Textiles, Handlooms (or equivalent) assignments undertaken previously		15 marks
Total (A + B + C)			100 marks