

**OFFICE OF THE ASSISTANT DIRECTOR OF TEXTILES, KORAPUT.**

Near special circuit house, Koraput, PIN-764020

Phone No./Fax – 06852 – 250464, e-mail – [adtkpt@gmail.com](mailto:adtkpt@gmail.com)

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Letter No. 618 / Date 22.10.2019

**EXPRESSION OF INTERESTS FOR ENGAGEMENT OF  
PROJECT IMPLEMENTATION EXECUTIVE**

Expression of interests (EoIs) is invited for engagement of Project Implementation Executive (PIE) under the project “**PROJECT FOR DEVELOPMENT OF HANDLOOM SECTOR IN KORAPUT DISTRICT**” implemented by Assistant Director of Textiles, Koraput.

The PIE will be selected through a selection process by a committee. The details of eligibility criteria, broad Terms of Reference (ToR) is as under.

**1. Eligibility ;**

- The minimum qualification shall be Diploma/ Degree in Handloom/ Textile Technology from Govt. recognized Institutions.
- The age of the applicant must not be above 40 years as on 30.10.2019.
- Minimum 2 years working experience in Handloom Sector of Odisha.
- Knowledge in book keeping related to implementation of different projects in handloom sector.
- Knowledge in Computer application and able to handle computer work independently.

**2. Scope of Work :**

The PIE will be responsible for the following work :

- day to day supervision of the project
- co-ordination with different agencies for proper implementation
- touring different places in connection with the project implementation
- maintenance of all relevant records,
- documentation
- other work as may be entrusted in connection with the implementation of the project.
- head quarter of PIE will be fixed at Kotpad of Koraput dist.

**3.** The remuneration shall be of Rs. 25,000/- per month.

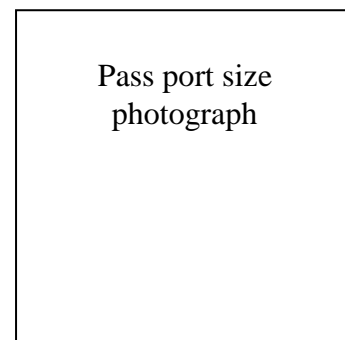
**4.** The engagement will be purely temporary for a period of one year.

**5.** The PIE has to sign a MoU on terms & condition of his engagement and scope of work with the Implementing Agency duly executed on non-judicial paper of Rs. 12/- on any working day at Office of the Assistant Director of Textiles, Koraput.

6. The eligible candidate interested in rendering their services as PIE may submit informations in the enclosed proforma in sealed envelope/e-mail super-scribing the title “EoI for engagement of PIE in the “**PROJECT FOR DEVELOPMENT OF HANDLOOM SECTOR IN KORAPUT DISTRICT**.”
7. The application must reach the Office of the Assistant Director of Textiles, Koraput in the address given above, within 15 days from the date of publication of this advertisement. In case, the 15<sup>th</sup> day falls on a Govt. holiday, the next working day will be considered as the last day.
8. The authority reserves the right to accept or reject any or all applications without assigning any reason thereof.

Assistant Director of Textiles  
Koraput

**PERSONAL BIO-DATA OF PIE**



- 1. Name of the applicant :
- 2. Father;s/ Husband's name:
- 3. Sex (Male/Female) :
- 4. Marital status :
- 5. Date of Birth :
- 6. Present Address :
- 7. Permanent Address :
- 8. Contact Number :Mobile : Land phone :
- 9. e-mail address :
- 10. Educational Qualification :

Sl No	Examination passed	Name of Board/Institute	Year of passing	% secured	Remark
1					
2					
3					

- 11. Experience of working in handloom sector :

Sl No	Post held	Period	Nature of job	Emolument drawn

- 12. Knowledge in computer operation :

Place:

Date ;

**Signature**

## Memorandum of Understanding for Designer

This agreement is made on this \_\_\_\_\_ day \_\_\_\_\_ 2019, BETWEEN the Party (**hereinafter referred as** “Assistant Director of Textiles, Koraput hereinafter called the ‘First Party ’ in one part.

AND

**Sri/Smt/Miss** ....., Son/Daughter of **Sri** ....., of Village ....., P.O: ....., Via: ....., Dist. .... hereinafter called the ‘Second Party ‘in other part.

### **Objectives**

- To develop a range of market sustainable new designs, product development/diversification of handloom products of the Koraput District on buyer requirements.
- To assist the weavers of District in modifying the designs, colour combination and textures of the fabrics and product samples.
- Designer to report from time to time to I.A. on progress.
- Extensive field visit to the handloom pockets to identify the various types of design skills of the different weaver groups.
- Assess existing design patterns and products of the cluster.
- The Designer should develop at least 40 designs in Cotton during the first month from the date of signing MOU.
- Designer to work on various designs as per market demand.

### **Project Duration**

- The Project duration is 1.5 years.

### **Designer Fees**

- The designer fee will be paid upto Rs.5,40,000/- by the Implementing Agency. For the entire project duration of 18 months.
- The Designer has to stay at least 15 days in a month in the project area and work with weavers on loom to bring out the fabrics new designs/textures.
- The above fees will be paid to the designer in installments as under:
  - First installment of Rs. 30,000/- after furnishing of 10 Paper designs within 1<sup>st</sup> Month of signing of MOU subject to reports of concerned Zonal Officer/Technical person of the project. The designer has to ensure the marketability of the designs.
  - Second installment of Rs.60,000/- will be paid when the designer assists the implementing agency on conversion of 5 designs into fabrics & final product by end of 3<sup>rd</sup> Month from the date of signing MOU.
  - Third installment of Rs. 60,000/- will be released after the designer assists the implementing agency on conversion of another 5 designs into fabrics & final product by end of 5<sup>th</sup> Month from the date of signing MOU and successful market linkage of the products.
  - Similarly total 40 nos designs will be developed by and converted to Fabrics and successfully market linked.
  - The above sum of Rs. 5,40,000/- will include the designer’s fee, lodging & boarding, travel cost, development of paper designs, documentation of the paper designs, guidance to the

implementing agency, its weavers and technical staff for conversion of paper designs into fabric samples and finally into end products, visiting the site of clusters, visit to the office of the I.A./Directorate of Textiles, Odisha, Bhubaneswar for review meetings, assisting the implementing agency in successful completion of the project.

- All the payments made under virtue of this MoU shall be made by cheque in the favour of the Designer deducting TDS as per Income Tax Rule.

### **Ownership**

- I.A, Assistant Director of Textiles, shall be the sole owner of all designs that would be developed by Designer under the auspices of this MoU. Designer shall not under any circumstance be entitled to sell, permit the use of or otherwise transfer the designs.

### **Termination**

- Either Implementing Agency or the Designer shall be entitled to terminate this agreement by reason of a default of the other party of the terms and conditions of this agreement. I.A, Assistant Director of Textiles shall have right to terminate this MoU if the Designer fails to deliver 10 end products within the specified time schedule of five months. On such failure, I.A, shall issue a notice of termination to the Designer and upon notice of the termination, this MoU shall stand terminated.

### **Redressal and disputes**

Any disputes arising in relation to this MOU or any breach or alleged breach thereof shall be settled by SLPVC through a personal hearing with both the parties. The decision of the SLPVC will be final and binding on both the parties.

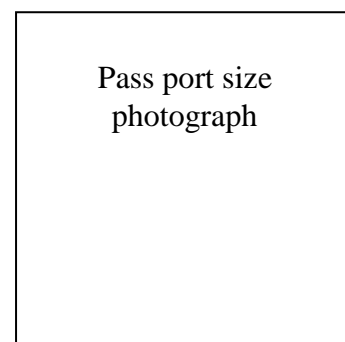
In witness whereof, Implementing Agency and Designer have agreed to enter into this MOU on \_\_\_\_\_.

**Implementing Agency Representative**

**Designer**

**PERSONAL BIO-DATA OF DESIGNER**

1. Name of the applicant :
2. Father;s/ Husband's name:
3. Sex (Male/Female) :
4. Marital status :
5. Date of Birth :
6. Present Address :
7. Permanent Address :
8. Contact Number :Mobile : Land phone :
9. e-mail address :
10. Educational Qualification :



<b>Sl No</b>	<b>Examination passed</b>	<b>Name of Board/Institute</b>	<b>Year of passing</b>	<b>% secured</b>	<b>Remark</b>
1					
2					
3					

11. Experience of working in handloom sector as Designer:

<b>Sl No</b>	<b>Post held</b>	<b>Period</b>	<b>Nature of job</b>	<b>Emolument drawn</b>

Place:

Date ;

**Signature**

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Expression of interests (EoIs) is invited for engagement of Project Implementation Executive (PIE) and Designer in the project “**Project for development of handloom sector in Koraput District**” Implemented by Assistant Director of Textiles, Koraput.

The details of eligibility criteria, broad Terms of Reference (ToR) and application-cum-Bio data form is available in the websites [www.sadhacodisha.org](http://www.sadhacodisha.org) and [www.sambalpuribastralaya.co.in](http://www.sambalpuribastralaya.co.in) which may be downloaded and submitted to the above address within 15 days.

Assistant Director of Textiles  
Koraput